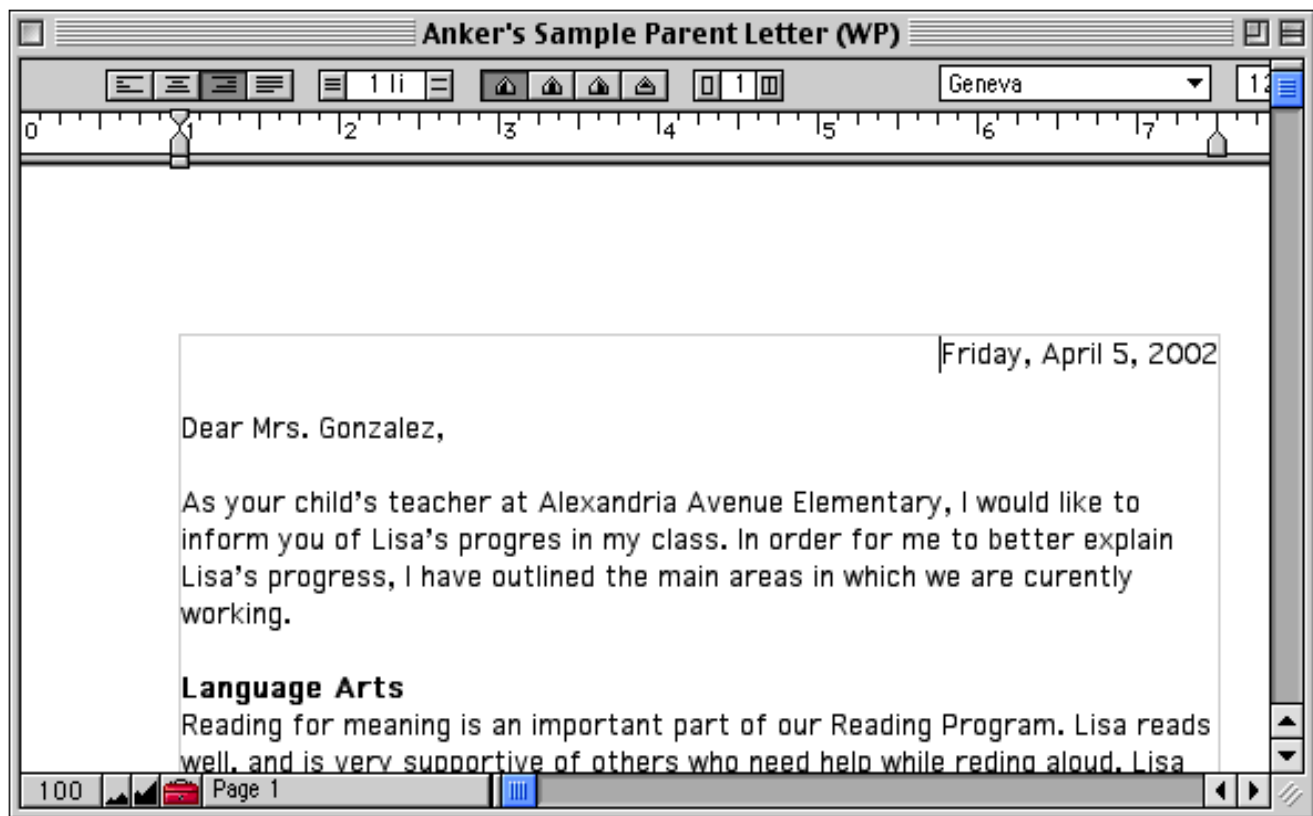


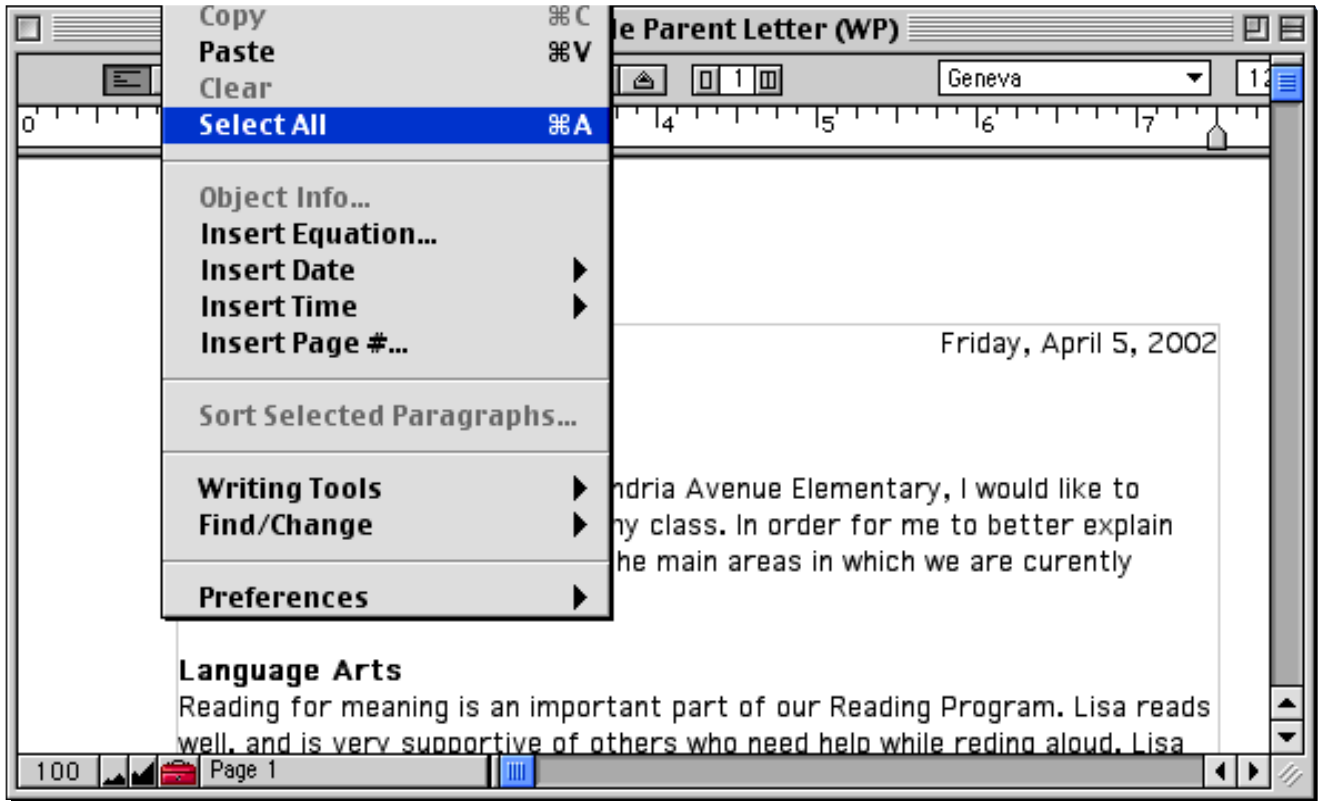
# Using SimpleText to Have the Computer Read Text Aloud

You can select text from almost any source (a word processing file, Powerpoint presentation, an Internet article, etc...), copy it, and then paste it into the SimpleText application on you Macintosh to have it read the text aloud to you.

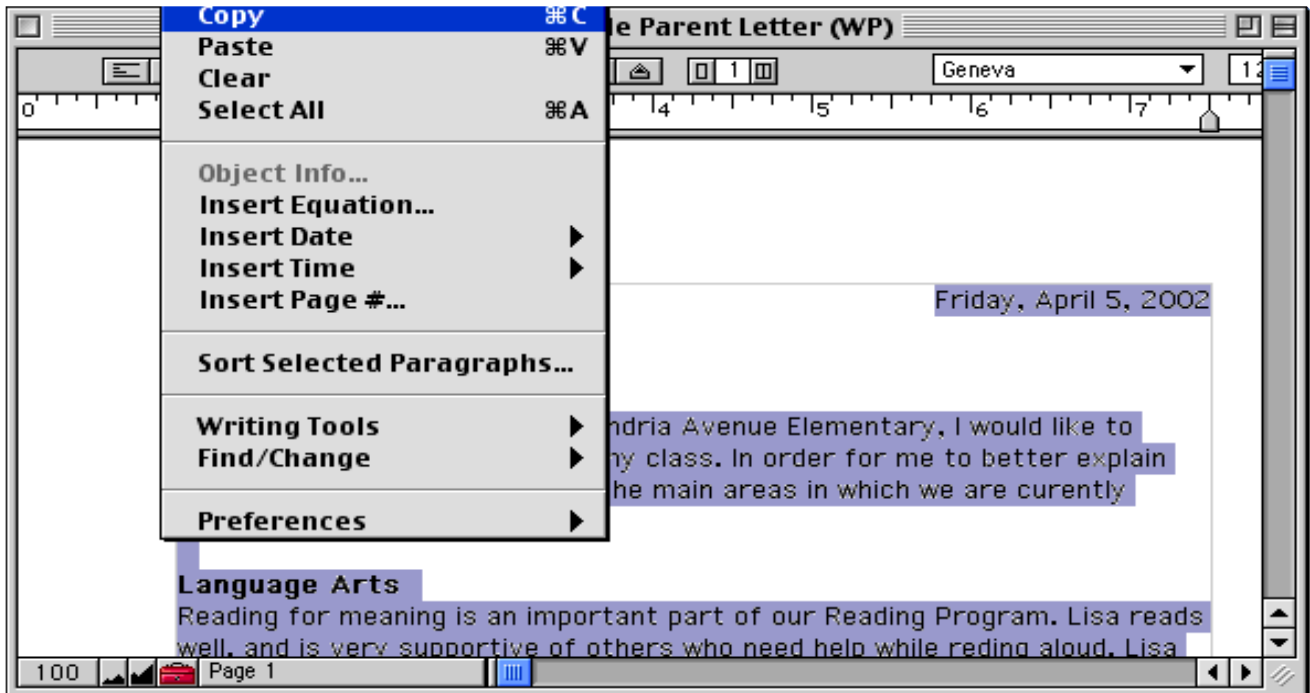
Follow these steps:

1. From the document whose text you want read aloud, pull down the **File** menu to **Select All**.

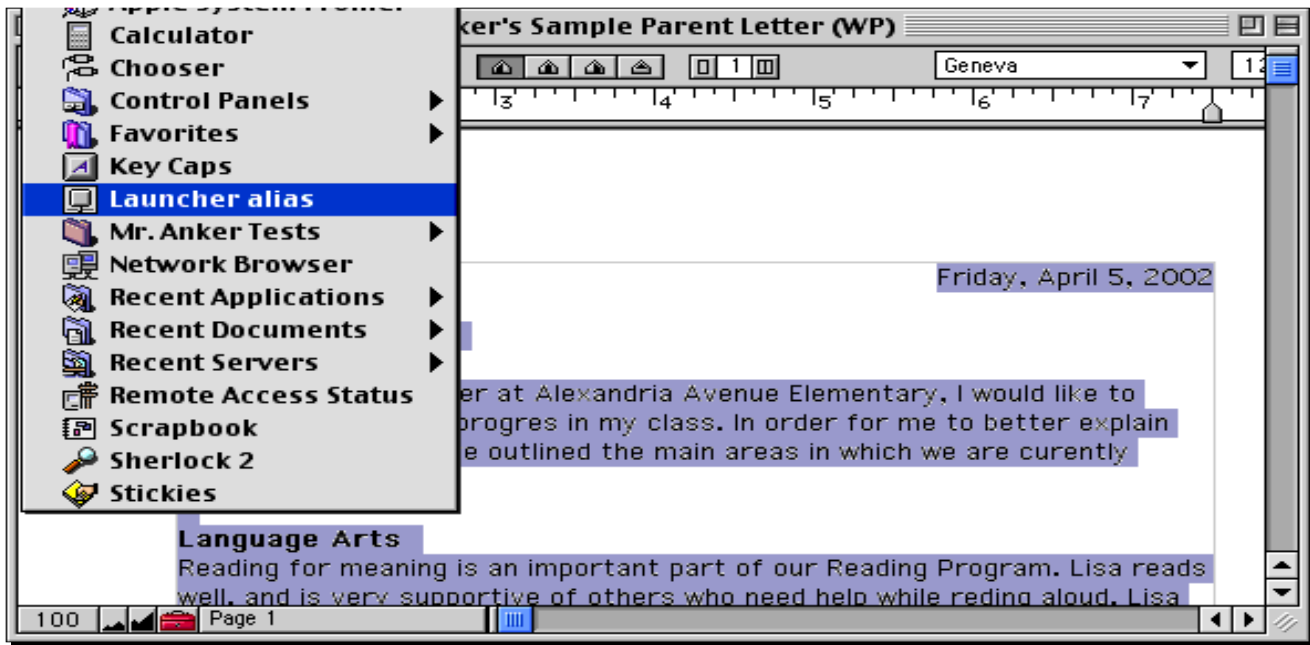




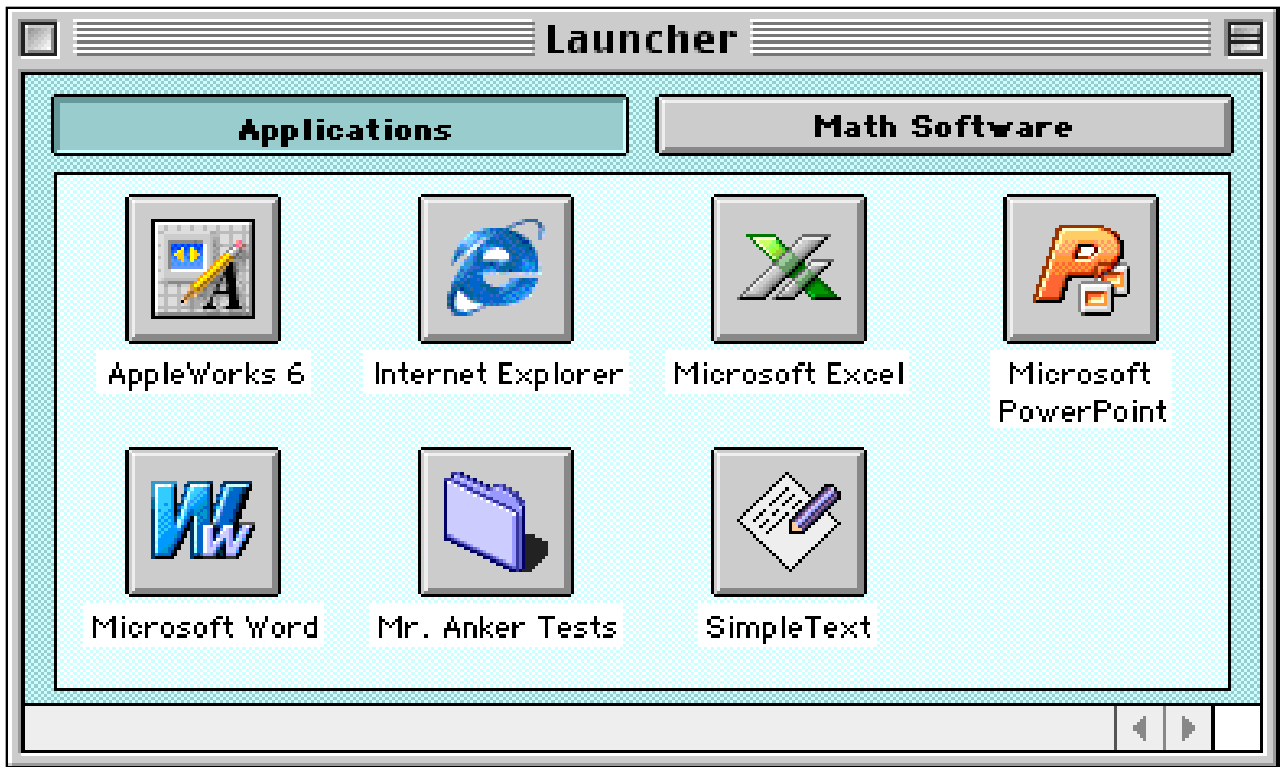
2. Now pull down the **Edit** menu to **Copy**.



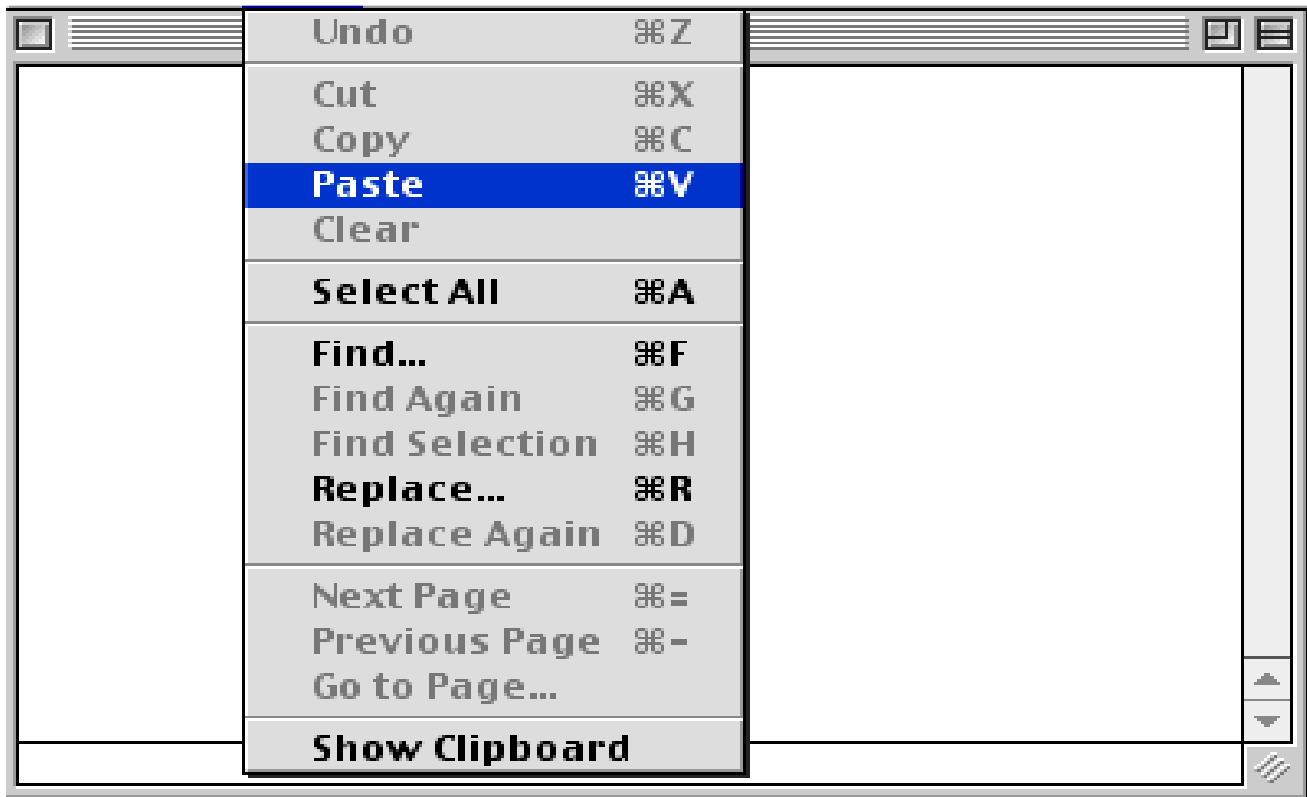
3. Pull down the **Apple** menu to **Launcher**.



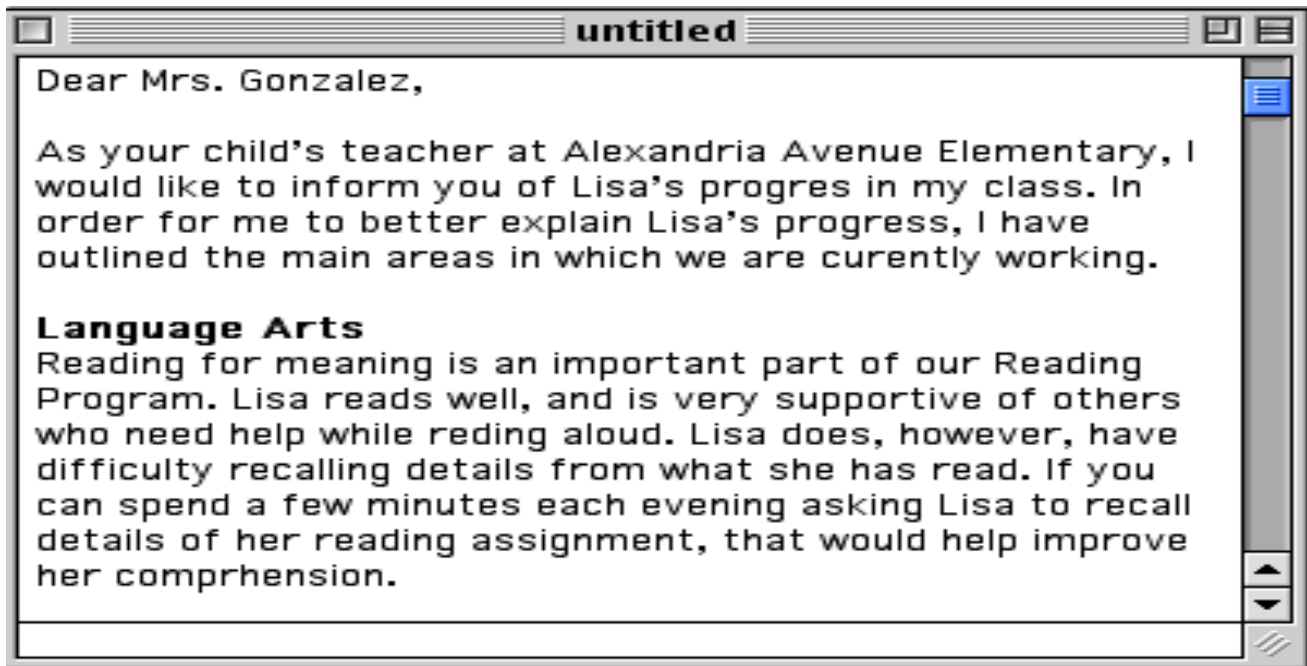
4. Click on the icon button for **SimpleText**.



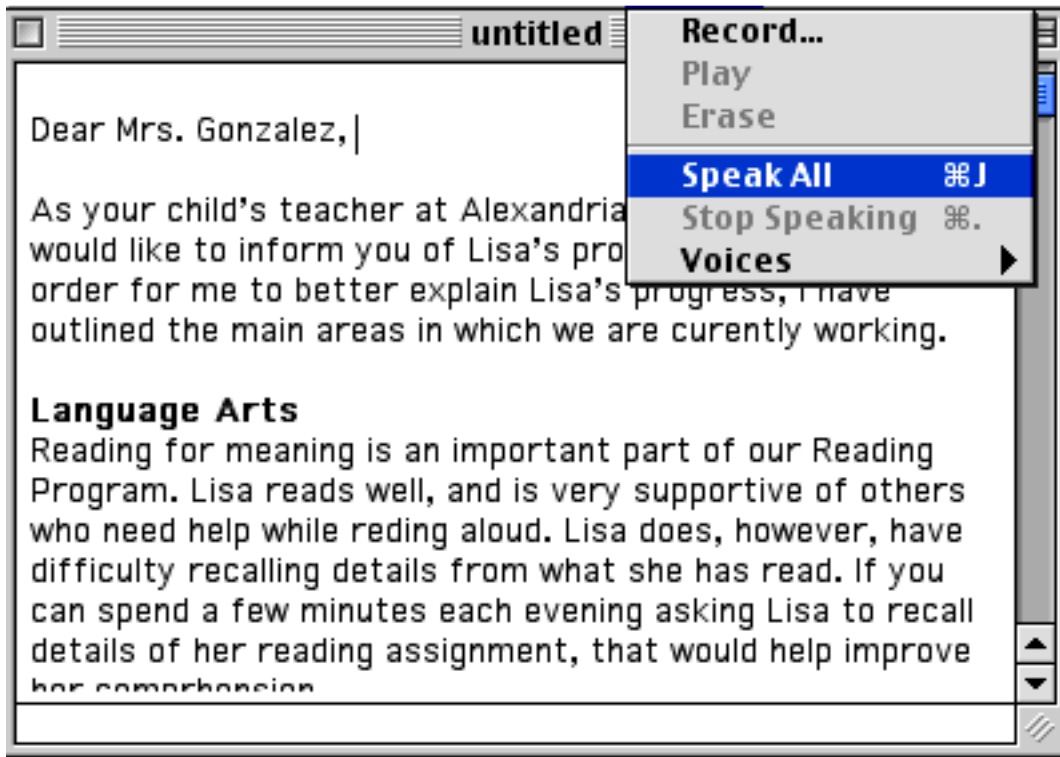
5. In the blank SimpleText document, pull down the **Edit** menu to **Paste**.



6. Your text appears in the document.



7. Pull down the **Sound** menu to **Speak All**.  
(You can change the voice used from this menu as well.)



Other notes:

You can tell the computer to stop speaking with the shortcut Apple-. (period)

You can have the computer speak only a portion of the text by selecting the text you want read first.

SimpleText does attempt to read words phonetically. It will make errors with irregularly spelled words. It generally will read CAPITAL LETTERS letter by letter, rather than as words. It can read some special text, such as dates, money correctly.